



Genesis Multi-Sport

Holiday Program





Welcome

Genesis Multi-Sport Holiday Program is a joint initiative of Genesis Aquatic Centre, Genesis Fitness Centre and Genesis Tennis.

This program is designed to keep kids active, entertained and off screens throughout the school holidays by trying new sports. It's also a great option for working parents or those kids who bounce off the walls at home!

About the Program

While keeping participants active, the Genesis Multi-Sport Holiday Program also works on building their self-confidence, developing their team building skills and encouraging independence.

Daily programs include a variety of sporting activities with a major focus on fun. Children are encouraged to participate and be involved in every activity on offer. Each group will rotate their schedule of activities each day. Our program has a minimum of 20 participants.

This handbook contains relevant information on our procedures and guidelines for our holiday sports program. We recommend that you read the information carefully and if you have any questions please discuss them with us prior to proceeding with your enrolment.

Price per Day

8:00am - 3:00pm/5:30pm

Pick up available from 3:00pm onwards

- o 1st child - \$55.00
- o 2nd child - \$44.00
- o 3rd child - \$33.00

Timetable

MONDAY 9 APRIL

7:30am – 8:30am

Drop off and welcome

8:30am – 10:00am (90mins)

| | | |
|----------------|----------------|----------------------|
| Group 1 | Group 2 | Group 3 |
| Tennis | Dodgeball | Basketball & Netball |

10:00am – BREAK

10:30am – 12:00pm (90mins)

| | | |
|----------------|--------------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Swimming | Continuous Cricket | Soccer |

12:00pm – LUNCH

12:45pm – 2:15pm (90mins)

| | | |
|----------------|----------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Volleyball | Futsal | T Ball |

2:15pm – 5:30pm

Movie (Theatre) and indoor activities

TUESDAY 10 APRIL

7:30am – 8:30am

Drop off and welcome

8:30am – 10:00am (90mins)

| | | |
|----------------------|----------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Basketball & Netball | Tennis | Dodgeball |

10:00am – BREAK

10:30am – 12:00pm (90mins)

| | | |
|----------------|----------------|--------------------|
| Group 1 | Group 2 | Group 3 |
| Soccer | Swimming | Continuous Cricket |

12:00pm – LUNCH

12:45pm – 2:15pm (90mins)

| | | |
|----------------|----------------|----------------|
| Group 1 | Group 2 | Group 3 |
| T Ball | Volleyball | Futsal |

2:15pm – 5:30pm

Movie (Theatre) and indoor activities

WEDNESDAY 11 APRIL

7:30am – 8:30am

Drop off and welcome

8:30am – 10:00am (90mins)

| | | |
|----------------|----------------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Dodgeball | Basketball & Netball | Tennis |

10:00am – BREAK

10:30am – 12:00pm (90mins)

| | | |
|--------------------|----------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Continuous Cricket | Soccer | Swimming |

12:00pm – LUNCH

12:45pm – 2:15pm (90mins)

| | | |
|----------------|----------------|----------------|
| Group 1 | Group 2 | Group 3 |
| Futsal | T Ball | Volleyball |

2:15pm – 5:30pm

Movie (Theatre) and indoor activities

How to Enrol

Enrolment can be made at the Fitness Centre reception, via phone or email. An enrolment form will need to be completed and returned before a formal booking is made.

Groupings of Students:

Children will be grouped prior to the commencement of the program and will be broken up primarily by age and participant numbers. However, our program is all about having fun so if your child would like to be placed with their sibling or friend, please notify us prior, we will try our best to facilitate this (where it is practical to do so). Groups may change throughout the 3 days depending on attendance and practicality.



What to Bring

Here's what each child needs to bring each day:

- + **Drink bottle**
(Water consumption will be monitored)
- + **Hats**
(Must be worn whenever outside)
- + **Comfortable clothing & footwear**
(Specific to sports & days)
- + **Food**
(Food is to be provided by parents daily)

Please ensure all items (lunch boxes, bags, clothes and drink bottles) are clearly labelled with your child's name.

Please do NOT bring:

- × **Money and/or valuables**
- × **Sharp items**
- × **Mobile phones and electronic devices**
- × **Skateboards and scooters**
- × **Jewellery or expensive watches**

Genesis Multi-Sport Holiday Program cannot guarantee kiosks or canteens will be open for the purchasing of equipment, food etc. All items brought will need to be clearly labelled with child's name. Genesis Multi-Sport camp doesn't accept responsibility for any lost or stolen items.

Site Facilities & Meeting Point

Genesis Christian College contains a varied range of facilities, some of which will be used throughout the program. Through the drop off/welcome session every morning the students will receive an induction and emergency procedure briefing, which will allow the children to be fully rehearsed in the event of emergency.

Students and parents will meet at the Sports Centre Undercover Courts through the Drop Off/Welcome time.

A map has been provided at the end of this booklet.

Appropriate Behaviour

At all times, we expect that the following behaviours are exhibited:

- Respect to each other and staff; fighting and swearing are not acceptable.
- Respect to the facilities, supplies and equipment and personal belongings of others.
- Abide by the conditions of entry that apply to each venue.

In the event a child doesn't abide by the appropriate behaviour expected, several steps will be taken:

- 1st occurrence:
The child will be given a warning.
- 2nd occurrence:
The child will be given a consequence.
- 3rd occurrence:
Parents will be phoned and a discussion about the steps forward will be discussed. (This may result in the removing of the child for the remainder of the program).

Emergency Procedures

All of our staff will take an active approach to minimising risk within our programs and activities. All staff are first aid qualified and carry basic first aid supplies. In the case of a serious accident, parents will be notified immediately. If a child requires urgent medical attention, we will arrange for an ambulance. Incident Report Forms are completed for every incident regardless of whether it is minor or major.

Communication and feedback

We encourage parents to communicate with staff regularly during the program. The Coordinator and staff are available if you have any questions or comments to share with us about your child or the program. If you have any concerns, we are more than happy to discuss these. All comments and issues are treated seriously and where necessary addressed as soon as possible.

Sun Smart

We will schedule regular water breaks and sunscreen application times. Staff instruct the children to apply sunscreen at various intervals throughout the day and after any swimming activity.

We ask that your child apply sunscreen every morning before the program commences. Please ensure your child is dressed appropriately so as to avoid undue exposure to the sun.

Food allergies and anaphylaxis

In case of children with a known food allergy, we take all practical steps to minimise the likelihood of accidental exposure. Any children with allergies of this nature must have this noted on their enrolment form.

We ask that all parents adhere to the following:

- Consider the safety of all children and avoid sending foods that include any known trigger.
- This includes all nut based related products.

For any children with allergies, ensure all information on your child's health is provided to staff including details of any known allergies, medications, contact details and an Emergency Treatment Plan approved by their doctor.



Program terms and conditions

1. Program payment and enrolment process

- a. Payment for all days are required at the time of making the booking.
- b. An enrolment will only be accepted once a completed enrolment form has been received and payment has been processed.
- c. A separate enrolment form must be completed for each child, for each holiday program period.

2. Refunds and credits

- a. Refunds may only be granted for medical reasons, following the provision of a medical certificate and completion of a Request for Refund form.
- b. Credits will not be offered on days where the program is booked at capacity.

3. Change in details on enrolment form

- a. Holiday Program staff must be notified of any change in address, contact numbers or persons authorised to collect a child after an enrolment has been processed.

4. Issues and challenges for children – enrolment cancellations

- a. If a child is having difficulty fitting into our program, the parent will be notified and consulted regarding the problem.
- b. If the Program Co-ordinator feels that the child or parent is unwilling or unable to work on the areas of concern, or that the problems are disrupting the other children or staff, the program reserves the right to terminate the enrolment for that child.

5. Special needs children

- a. Enrolments for children with special needs and/or disabilities will be assessed on a case by case basis. This assessment

will examine the specific needs of the child, associated staffing and supervision requirements and venue and facility requirements in reaching a decision.

- b. When applying for enrolment, parents should consider the high activity levels of our programs.

6. Hours of operation and drop-off/pick-up times

- a. Drop-off time is between 7:30-8:30am, and pick-up is between 4:30–5:30pm.
- b. Any pick-ups after 5.30pm will incur a fee of \$20, payable immediately at reception. This fee will be charged on each occasion a child is picked up after 5:30pm.

7. Program fees

- a. Program fees are to be paid in full at the time of enrolment. Spaces and bookings will not be held without payment.
- b. We do not accept personal cheques. Accepted methods of payment include: credit card (on enrolment form or over the phone), eftpos or cash (in person at pool reception).

8. Medication, illness, hygiene, accidents and emergencies

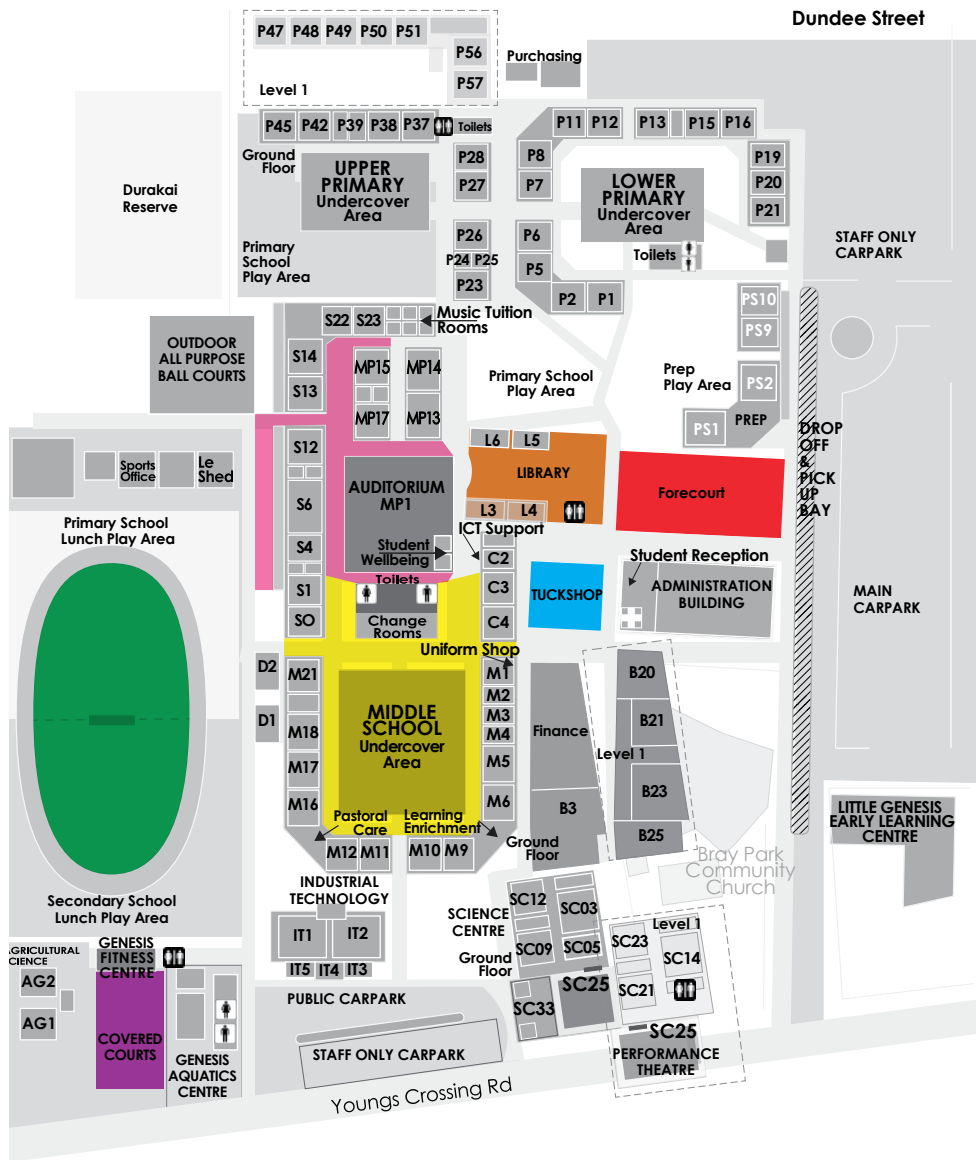
- a. All medication must be clearly labelled and packed appropriately.
- b. Medication will only be administered on the condition that the Medication Record Form has been completed and is signed by the parent. This process needs to be completed on arrival each morning.
- c. Program co-ordinator must be informed of any special considerations staff need to be aware of regarding medication or its administration.
- d. Children may retain asthma inhalers for self-medication.



- e. If a child becomes ill or exhibits symptoms of a communicable disease the co-ordinator will contact the parents and discuss appropriate action. If, in the view of the co-ordinator, the child needs to be picked up, the parent will be advised of this.
- f. Children are required to wash their hands after using the bathroom and before meals and snacks. Since the bathrooms are not directly supervised, children are expected to take responsibility for their behaviour in these regard.
- g. Program staff will administer appropriate first aid and treatment for all incidents and accidents. If deemed necessary, an ambulance will be called by staff and any associated costs will be borne by the child's parents.

9. Supervision and ratios

- a. Children are directly supervised at all times, with the exception of when they are in the bathroom. Staff will accompany children to and from the bathroom where viable but will not enter the bathroom with the child. It is assumed that children can be responsible at this time. If individual children fail to act responsibly on these occasions, parents will be advised.
- b. Our programs operate with a ratio of 1:12 instructor and participants.
- c. This ratio may be increased (more instructors) based on the requirements of the activity being undertaken at the time (e.g. swimming).



- OVAL
- COVERED COURTS
- MIDDLE SCHOOL
- TUCKSHOP
- FORECOURT/BUS DUTY
- LIBRARY
- SENIOR SCHOOL



Contact Details

Aquatic Centre: swim@genesis.qld.edu.au - 3882 9091 www.genesisaquaticcentre.com.au

Fitness Centre: fitness@genesis.qld.edu.au - 3882 9092 www.genesisfitnesscentre.com.au

Tennis Centre: tennis@genesis.qld.edu.au - 3882 9092 www.genesisstenniscentre.com.au

Street Address 12-16 Youngs Crossing Road, Bray Park Qld 4500

Postal Address PO Box 5206, Brendale Qld 4500

