Dear Parent

Thank you for your enquiry regarding our Kindergarten and Early Learning Centre, “Little Genesis”.

Realising the importance of the very early years of a child’s care and education, we have given a great deal of thought and effort into designing a centre that is child friendly, safe, loving, secure, stimulating and positive. It is therefore, with great joy and anticipation that we are able to offer families quality care and early childhood education in a Christian environment.

The Centre caters for infants from six weeks of age to Kindergarten. The Centre provides innovative educational programs for 75 placements in a licensed Long Day Care Centre.

Staffed with qualified child care professionals and Early Childhood educators, Little Genesis Early Learning Centre is able to provide a holistic and inspiring approach to education and care.

**Licensing Conditions**

Our Early Learning Centre is licensed with the Department of Communities to operate for 50 weeks of the year. The Centre will be closed for two weeks during the Christmas holiday period.

**Hours of Operation**

The Centre is open from 6:30am-6:00pm Monday to Friday for 50 weeks a year and closed for Public Holidays.

Nursery, Toddlers and Junior Kindy  
6:30am-6:00pm

Kindergarten – Sessional (Kindy Gold)  
8:30am-2:30pm (school terms only)

Kindergarten - Extended Hours (Kindy Blue)  
6.30am-6.00pm (50 weeks a year)

Before Session Care (Junior OSHC Prep-Yr2)  
6:30am-8.30am

After Session Care (Junior OSHC Prep-Yr2)  
2:30pm-6:00pm

**Fees**

Daily fee will be $63.50 for Nursery, Toddlers, Junior Kindergarten and Kindergarten Extended Hours for 50 weeks of the year as per licensing conditions. The daily fee for Kindergarten Sessional will be $55.00 for booked sessions during school terms according to the Genesis Christian College calendar.

Fees are billed for days and sessions that are booked for your child. This includes any day’s absences.
Child Care Benefit (CCB)

As an approved Centre, all families are entitled to Government Assistance to help with the cost of child care and early education. You can find out how much CCB you are entitled to by contacting the Family Assistance Office on 136 150.

To enable parents the opportunity of placement in the Centre, a Waiting List Application Form is attached. As positions are limited and in high demand, Waiting List Application Forms should be completed and returned as soon as possible to:

The Director
Little Genesis Early Learning Centre
PO Box 5206, Brendale Qld 4500

Offers shall be made by the Director and parents will be requested to complete a full Application for placement.

Our Rooms

<table>
<thead>
<tr>
<th>Description</th>
<th>Age</th>
<th>Max no. Children</th>
<th>Staffing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 1 Nursery</td>
<td>6 weeks – 2 yrs</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Room 2 Toddlers</td>
<td>15 mths – 3 yrs</td>
<td>8</td>
<td>2</td>
</tr>
<tr>
<td>Room 3 Jnr Kindy</td>
<td>2.5yrs – 4 yrs</td>
<td>12</td>
<td>2</td>
</tr>
<tr>
<td>Room 4 Kindergarten Blue</td>
<td>4 yrs – 5 yrs</td>
<td>24</td>
<td>2</td>
</tr>
<tr>
<td>Room 5 Kindergarten Gold</td>
<td>4 yrs – 5 yrs</td>
<td>21</td>
<td>2</td>
</tr>
</tbody>
</table>

Kindergarten Age of Entry Table

<table>
<thead>
<tr>
<th>Children born between</th>
<th>Kindy Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1 - Dec 31 2005 &amp; Jan 1 - June 30 2006</td>
<td>2010</td>
</tr>
<tr>
<td>July 1 - Dec 31 2006 &amp; Jan 1 - June 30 2007</td>
<td>2011</td>
</tr>
<tr>
<td>July 1 - Dec 31 2007 &amp; Jan 1 - June 30 2008</td>
<td>2012</td>
</tr>
<tr>
<td>July 1 - Dec 31 2008 &amp; Jan 1 - June 30 2009</td>
<td>2013</td>
</tr>
</tbody>
</table>

Further Queries

For further information please do not hesitate to contact us on 3882 9032. For a personal tour of the Centre, please contact Reception on 3882 9032.

Enrolment Procedure

The Waiting List Application Form should be completed and include the application fee of $25.00 per child (non-refundable payment). Offers shall be made by the Director of the Early Learning Centre prior to commencement. Submission of the Waiting List Application Form and application fee does not guarantee placement.

Placement at Little Genesis Early Learning Centre does not guarantee enrolment into Genesis Christian College. Families wishing to enrol their students into Genesis Christian College should make a separate Application for Enrolment with the College for grades from Prep Year to Year 12. Enrolment Policies and Procedures for Genesis Christian College are outlined in the College Prospectus.

Yours sincerely

Cindy-Anne Quinn
Mrs Cindy-Anne Quinn  DIRECTOR